

Minutes of a meeting of the Aldington and Bonnington Neighbourhood Planning Team held via Zoom on Monday 29th March 2021 at 7pm,

Present: Cllr L Harman (Chair), Cllr R Boulding, G Bryant and S Garrard,

In attendance: Peter Setterfield, Parish Clerk and Consultant A Eardley.

22. **Apologies for Absence:**

There were no apologies for absence.

23. **Minutes:**

The minutes of the meeting held on 25th January were circulated, agreed as a true record to be signed by the Chairman.

24. **Design Codes:**

Members of the team were joined by AECOM for a virtual tour of the Parish to inform them of the layout of the Parishes and the nature of the landscape and heritage. This will enable AECOM to draw up appropriate design codes, an outline plan is expected soon.

25. **Finance:**

An overview of the current financial position was given as the end of the financial year is approaching and any remaining funds from the grant will have to be returned to Locality. The initial grant was for £2,608.00 of which £2,351.85 has been spent.

A discussion was had as to what the future requirements for funding would be as an application will be made to Locality as soon as the window opens for applications in the next financial year. In the meantime the annual report will be submitted for the current year.

AE to supply costings to the Parish Clerk to enable a grant application to be made.

26. **Community engagement:**

It is planned to hold an online event towards the end of April beginning of May to share with residents the Vision and the Objectives and obtain feedback. It is also the intention that other events such as a walking tour be organised themed on different topics to obtain the evidence that will be required to support any policies that are produced as part of the plan.

LH submitted an outline roadmap for the next two years to show the intended progress.

27. **Website:**

No progress has been made on this recently as the web consultant has been on paternity leave. It is intended that a draft of the site will be circulated to members before the next meeting of the team.

28. **Next Steps:**

PS to progress grant application as soon as the window opens with Locality.

LH to contact ACRK to ascertain a timeframe for undertaking the Local Needs Housing Survey.

There being no further business the meeting closed at 8.25 pm.

29. **Website:**

Whilst it is acceptable for the Neighbourhood Plan documentation to sit on the Parish Council website it is not immediately obvious. The possibility of a micro site linked from the Parish Council website is being considered in order that residents can feedback any comments.

30. **Next Steps:**

LH, GB and SG are to meet to review the objectives and policy intentions prior to the next meeting of the team.

There being no further business the meeting closed at 9.00pm